## Grissom, VaLauna K.

**From:** Grissom, VaLauna K.

**Sent:** Tuesday, April 11, 2017 4:49 PM

**To:** Johnson, Tina R.

**Cc:** Hall-Jones, Connie D.

**Subject:** FW: Board of Health Member Orientation

Attachments: Orientation Agenda Final.docx; CFHS New Member Orientation April 2013.pptx

## Good Afternoon Tina,

I've attached the most recent CFHS profile I have. As a reminder you will have 45 minutes for your presentation. Please let me know if you have any questions.

Thanks VaLauna

From: Grissom, VaLauna K.

**Sent:** Tuesday, April 11, 2017 4:36 PM

To: Nichols, Deborah J; Hartsell, Hank; Johnson, Tina R.; Bradley, Kristy K.; Holland, Jay A.; Maisch, Don D.; Cox-

Kain, Julie

Cc: Rushing, Crystal; Hall-Jones, Connie D.; Cannady, Cynthia J.; Hudson, Adena E.; Stewart, Angie; Fugett, Joy L.;

Hanley, M. Diane

**Subject:** Board of Health Member Orientation

Importance: High

Good Afternoon,

It's that time again where we must update our BOH handbook/orientation materials. I've bulleted the presentations below that will need to be updated. For those of you updating this for the first time, I've also attached a draft agenda just as an FYI. I will touch base with each of you individually and send you the most recent profile I have on file for your Service Area.

We do not currently have a new member orientation scheduled, but would ask that you begin updating your program profiles asap with a target date of May 2<sup>nd</sup> to have them completed.

- 1. Dr. Cline's Overview
- 2. Health Improvement Services Profile
- 3. Finance/Budget Presentation and 12 months Operating Budget
- 4. Policy Presentation
- 5. Ethics, Audit Presentation
- 6. Office of General Counsel Presentation
- 7. PPS Profile Presentation
- 8. CFHS Profile Presentation
- 9. PHS Profile Presentation

Thanks so much, \*\*\*\*\*\*\*\*\*\*\*\*\*

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